Government of Saskatchewan

Annual Report
March 31, 2000

St. Louis Alcoholism Rehabilitation Centre

101-00885/

ST. LOUIS
ALCOHOLISM
REHABILITATION CENTRE

Post Office Box 220

St. Louis, Saskatchewan

S0J 2C0

ANNUAL REPORT
of the
BOARD OF GOVERNORS
FOR THE YEAR ENDING
MARCH 31, 2000

To The Honourable Lynda Haverstock
Lieutenant Governor of Saskatchewan

May It Please Your Honour:

It is my pleasure to present herewith the Annual Report of the Board of Governors, St. Louis Alcoholism Rehabilitation Centre, for the year ended March 31, 2000

Respectfully submitted,

Pat Atkinson
Minister of Health

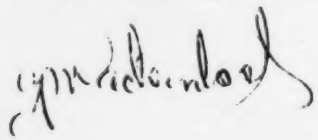
Judy Junor
Associate Minister of Health

To The Honourable Pat Atkinson
Minister of Health

Dear Ms. Atkinson:

It is my honour to present, on behalf of the St. Louis Board of Governors, the Annual Report and audited financial statements for the fiscal year ended March 31, 2000.

Respectfully Submitted,



Christopher Mackintosh,
Chairperson.

BOARD OF GOVERNORS

Christopher Mackintosh, Chairperson
Ray Burke, Vice-Chairperson

Darrell Greyeyes Glenn Allan Maurice Zimmerman
Terry Lang Linda Greyeyes

CHAIRPERSON'S STATEMENT

The fiscal year from April 1, 1999 to March 31, 2000 has been a successful year for the St. Louis Alcoholism Rehabilitation Centre. The program is continuously revised and updated to meet the needs of clients.

All staff have done a commendable job in delivering the many aspects of the program. Operations are reviewed on a regular basis for the Centre as a whole. Impaired driving legislation changes and recovery planning offer education to clients based on the transition stage of recovery as per the Saskatchewan Model of Recovery.

Due to the restructuring of our work force no worker is on staff alone. The local collective agreement expires on March 31, 2002.

To meet the needs of aboriginal clientele, Darrell Greyeyes, an Elder has agreed to be our ceremonial sweatlodge keeper. His presentation on spirituality has been very well received by clients in the program.

The continued support from the Department of Justice and the liaison from the Department of Health continues to enhance the success of the program. The co-operation from the RCMP Detachments, Court systems, other agencies and community at large are appreciated.

We know we make a difference and will continue to do so.

The Board of Governors wishes to thank everyone involved in the delivery of our program and looks forward to a continued high level of commitment and effort by all.

Respectfully submitted,
Christopher Mackintosh, Chairperson,
St. Louis Board of Governors.

HISTORY AND BACKGROUND

In 1975 the final report of the Special Committee on Highway traffic Safety was submitted to the Legislative Assembly. The report dealt with wide ranging issues of highway traffic safety, and among other things, recommended alternate sentencing options for persons convicted of impaired driving. In late 1976, the Saskatchewan Alcohol and Drug Abuse Commission and the Corrections Branch of the Department of Social Services (subsequently transferred to the Department of Justice) proposed an Impaired Driver Treatment Program aimed at repeat offenders. Provision was made in the 1977/78 budget to allow detailed planning to proceed for an in-patient treatment centre to function as an alternative to incarceration of repeat offenders. One of the goals of this treatment centre was to provide early intervention for those people who were alcohol dependent. The Prince Albert Council on Alcohol and Drug Abuse concurrently advised Government of the availability of the former Notre Dame College in St. Louis as a proposed sight for this program.

The St. Louis Board of Governors was appointed by the Minister of Health in early 1979, with a mandate to "operate an alcoholism rehabilitation hospital at St. Louis, Saskatchewan".

Funds were provided to renovate the building to a thirty bed capacity, and positions were allocated to the Department of Justice to provide screening and referral services and to the Saskatchewan Alcohol and Drug Abuse Commission for follow-up services to clients and their families. Staff were hired and trained for the St. Louis Alcoholism Rehabilitation Centre in late 1979 and its first clients were admitted in January of 1980.

LEGISLATIVE AUTHORITY

Under authority of the Public Health Act, the Board of Governors of the St. Louis Alcoholism Rehabilitation Centre was established by Order-in Council 165/79 of February 1, 1979.

The Centre is designated as a Correctional Facility by Order of the Minister of Justice pursuant to Section 20 of the Corrections Act.

FUNDING

The Centre is funded by Saskatchewan Health. Its operating funding for the 1999/00 fiscal year was set at $687,898. Actual expenditure was $676,520. Cost per client day was $89.61

STAFFING

The St. Louis Centre has a staff compliment of 10 full-time, 6 permanent part-time and 7 casual positions.

It operates with a Director, an Administrative Clerk, 4 full-time addiction counsellors, 1 part-time Assistant Counsellor, 1 full-time and 1 part-time shift co-ordinator, 1 full-time and 3 part-time Attendants, 1 full-time and 1 part-time kitchen staff, 2 casual janitors and 1 full-time janitor/maintenance staff.

The Director of the Centre reports to the Chairperson of the Board.

PURPOSE

To provide a residential treatment option to adult clients who have been convicted of a second or subsequent impaired driving offense and who could benefit from intervention and alcohol recovery services.

PROGRAM OBJECTIVES

1. To provide a caring, healthy, supportive and drug free environment.

2. To initiate and/or continue the motivational assessment process.

3. To develop an individualized, on going recovery plan with each client.

4. To provide intensive, concentrated education in the areas appropriate to the transition stage of recovery and the individual client's needs.

5. To provide an opportunity for an intensive, concentrated period of self-evaluation and skill building appropriate to the individual's recovery needs.

6. To facilitate change through group counselling, individual counselling, workshops, recovery planning, social interactions, recreation and nutrition management.

7. To maintain positive public relations and coordination with other agencies, self-help groups and concerned citizens in the community.

8. To provide educational and therapeutic information and materials for clients and general public.

PROGRAM

During the 1999/00 fiscal year, 7550 days of care were provided to 556 clients.

Clients are referred to the Centre by referral and placement co-ordinators in the Department of Justice, Corrections Branch. These co-ordinators, located in Prince Albert, Saskatoon and Regina, identify offenders who could potentially benefit from the program and make a recommendation to the Court. They assess clients for previous drinking related charges and any history of violence or escape. They further insure that the primary cause for incarceration is a charge under Section 253 - Impaired Driving, 253b - Driving Over .08, 254 - Refusing a breathalyser, 255 - Impaired Penalty or 263 - Disqualified Driving (as a result of impairment) of the Criminal Code.

An extended criteria clause also permits inmates to be referred to the St. Louis Alcoholism Rehabilitation Centre from other Provincial Correctional Centres. The inmates must have alcohol or other drug related charges as well as prior impaired driving convictions.

Recent studies indicate that a high percentage of clients admitted to the St. Louis Alcoholism Rehabilitation Centre are in the dependency syndrome classification of alcohol use. Furthermore, the average blood alcohol level at the time of arrest was .19. This extremely high B.A.L. would indicate a level of tolerance that is found primarily in problem drinkers.

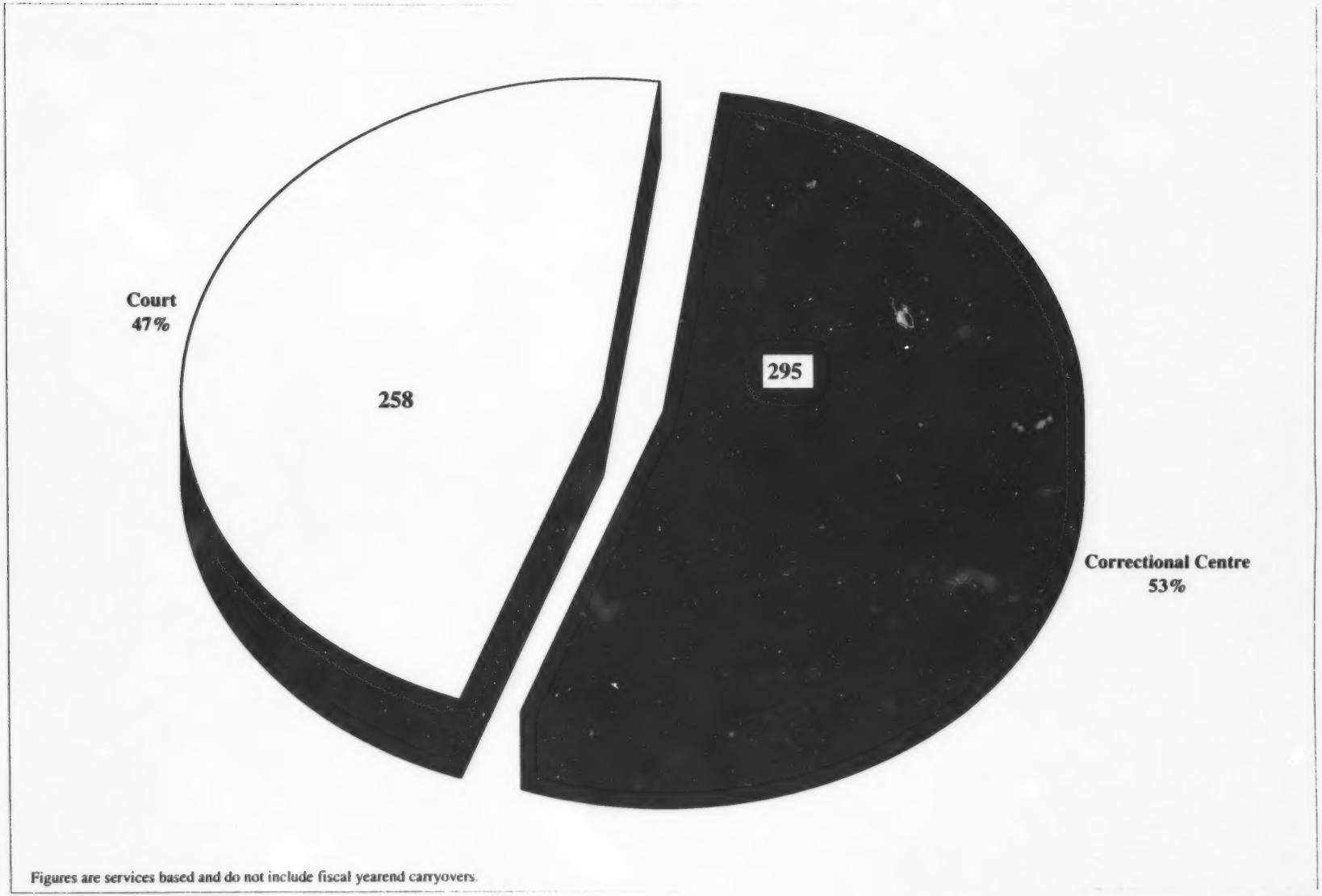
The St. Louis Program is presented over a fourteen day period and is designed to screen clients for chemical dependency, provide education related to the transition stage of recovery, and to present alternatives for a chemical free lifestyle. Extensive reference is made to the relationship between drinking and driving, with two and one half days devoted exclusively to the Driving Without Impairment Program (D.W.I.).

The entire program is reviewed regularly to maintain currency with new information and techniques.

Upon completion of the residential portion of the Impaired Driver Treatment Program, clients are discharged to participate in a six month follow-up program supervised by staff from Alcohol and Drug Services.

The St. Louis Centre believes that once clients are brought to recognize that they have a problem with chemicals, have been provided with information relevant to the illness and become aware of available support mechanisms, they can be expected to make more appropriate decisions about their lives and activities. They are responsible for their own recovery.

Alcohol and Drug Services Management Information System
Clients Referred to the St. Louis Alcoholism Rehabilitation Centre By
1999/00

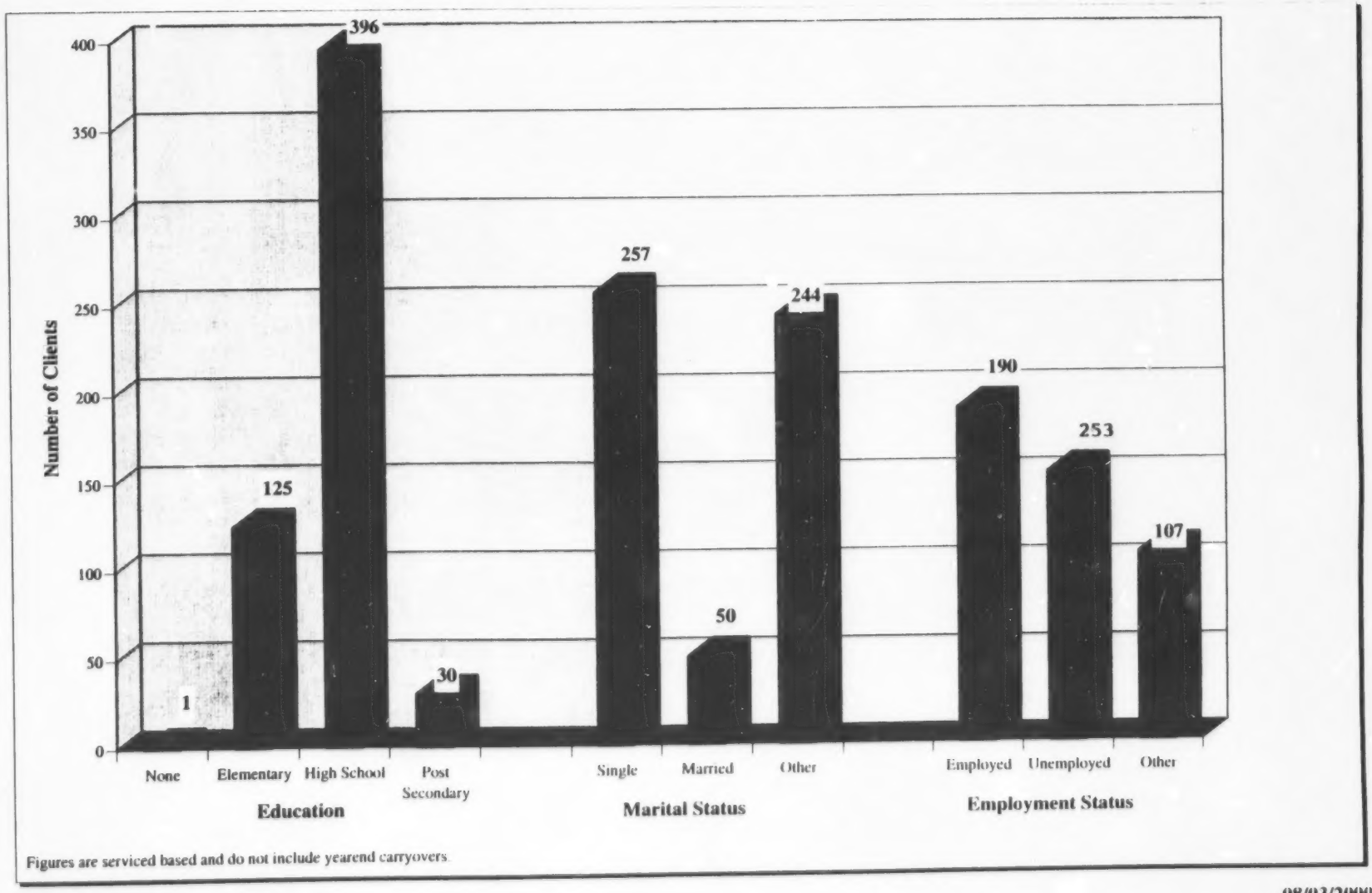


Figures are services based and do not include fiscal yearend carryovers.

Information Products Group/dh
CITB
Saskatchewan Health

08/03/2000
Court Correction

Alcohol and Drug Services Management Information System
Profiles of Clients Admitted to the St. Louis Alcoholism Rehabilitation Centre
1999/00



Figures are serviced based and do not include yearend carryovers.

Information Products Group/dh
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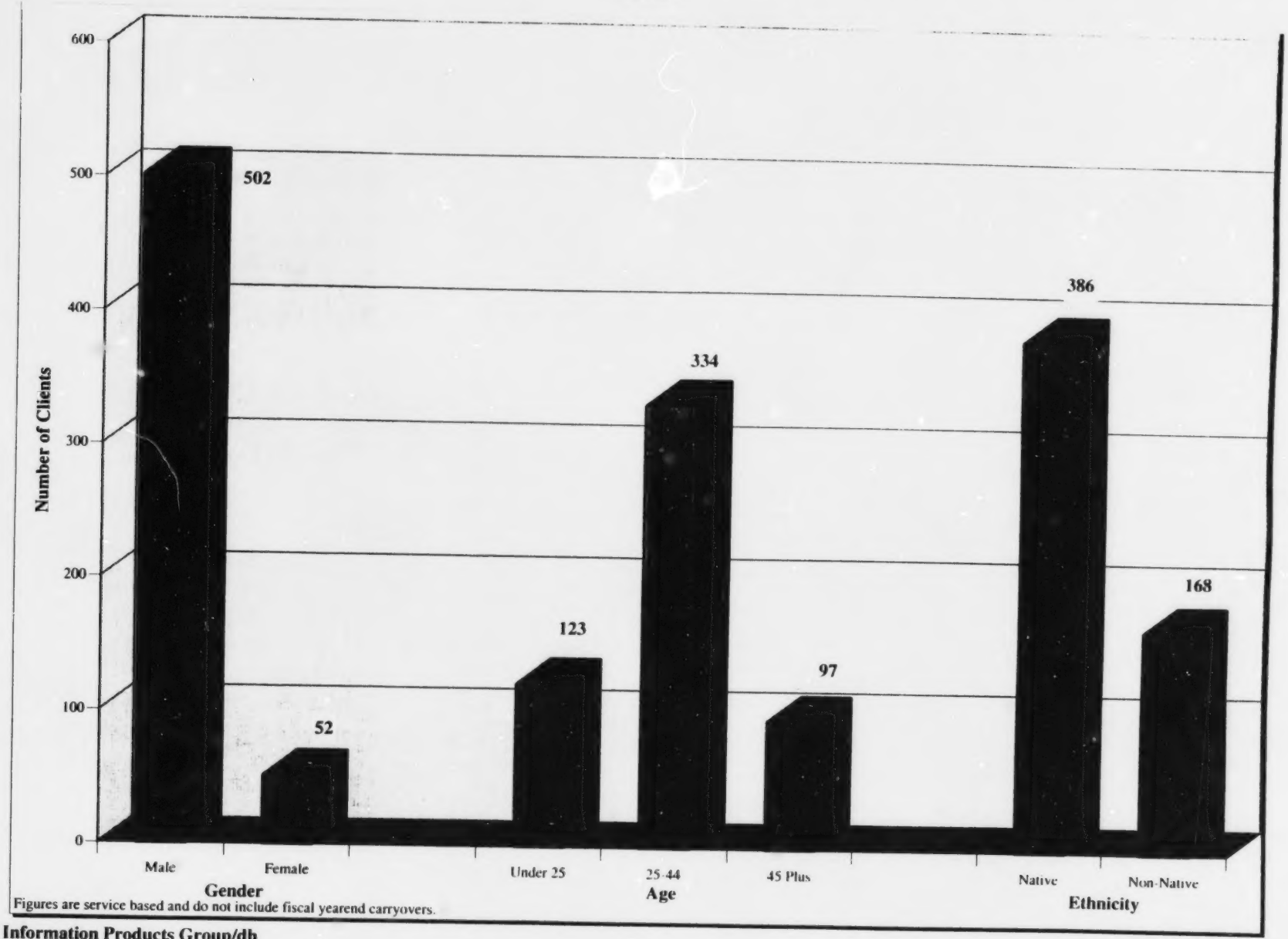
Alcohol and Drug Services Management Information Systems
Profile of Clients at the St. Louis Alcoholism Rehabilitation Centre
1999/00



Figures are service based and do not include fiscal yearend carryovers.

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Saskatchewan Health

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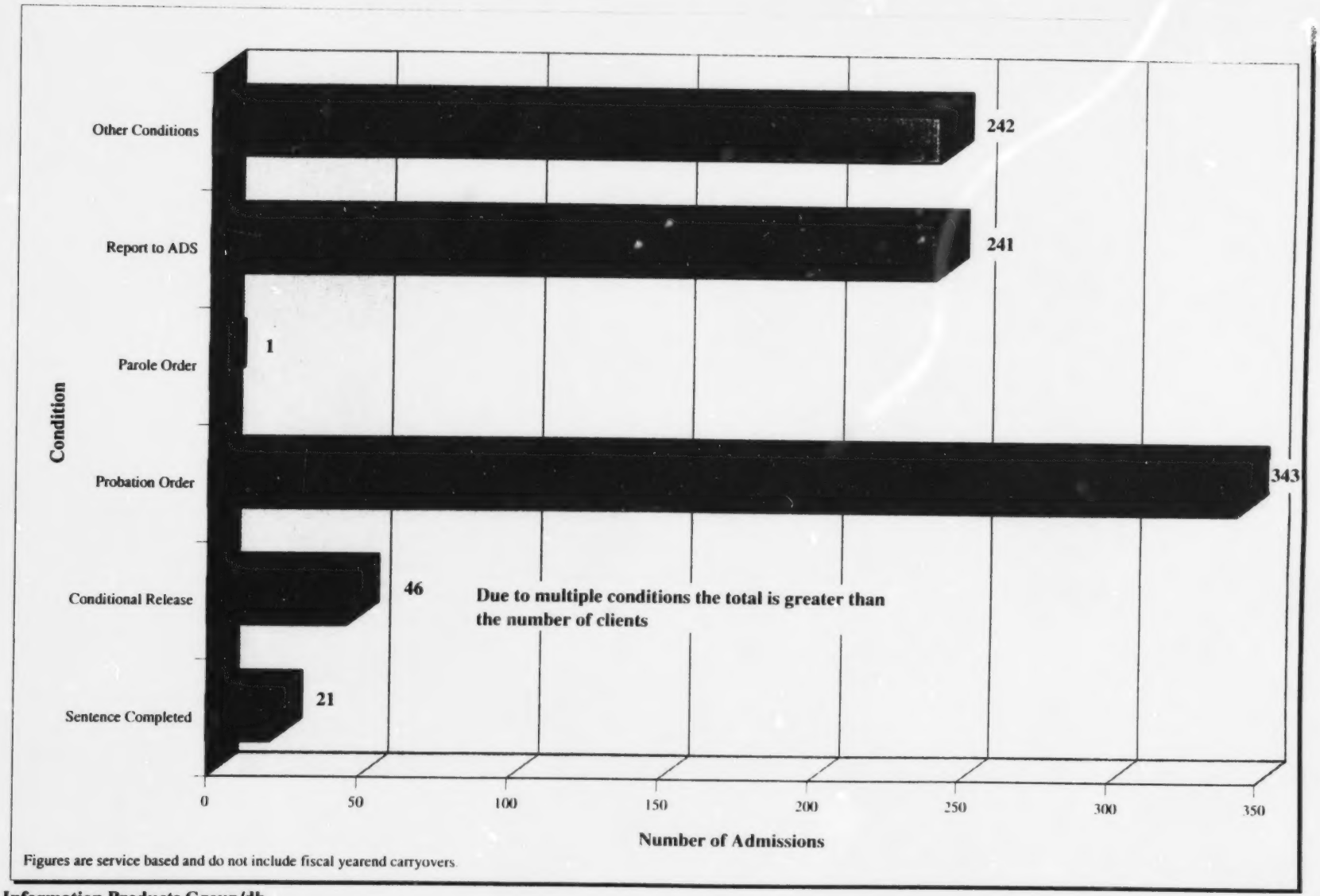
Alcohol and Drug Services Management Information System
Conditions of Release from the St. Louis Alcoholism Rehabilitation Centre
1999/00

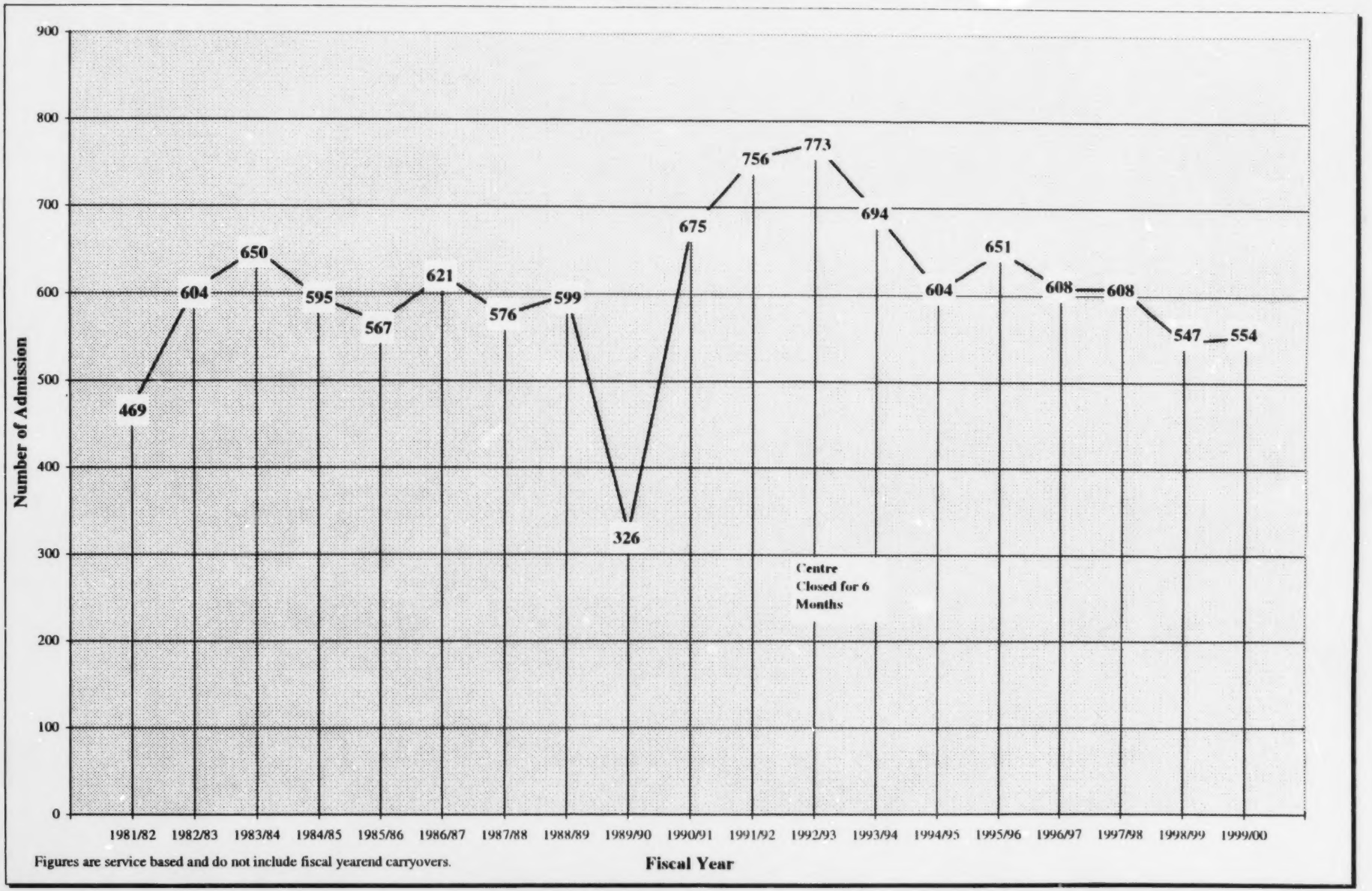


Figures are service based and do not include fiscal yearend carryovers

Information Products Group/dh
CITB
Saskatchewan Health

08/03/2000
Condition of Release

Alcohol and Drug Services Management Information Systems
Total Number of Admissions to the St. Louis Alcoholism Rehabilitation Centre
1981/82 through 1999/00



Figures are service based and do not include fiscal yearend carryovers.

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Admissions
08/03/2000

REPORT OF MANAGEMENT

Management is responsible for the integrity of the financial information reported by the St. Louis Alcoholism Rehabilitation Centre. Fulfilling this responsibility requires the preparation and presentation of financial statements and other financial information in accordance with the recommendations of the Public Sector Accounting and Auditing Board, which are consistently applied, with any exceptions specifically described in the financial statements.

The accounting systems used by the Centre include an appropriate system of internal controls to provide reasonable assurance that:

- transactions are authorized;
- the St. Louis Centre's assets are protected from loss and unauthorized use; and
- the accounts are properly kept and financial reports are properly monitored to ensure reliable information is provided for preparation of financial statements and other financial information.

Management of the St. Louis Alcoholism Rehabilitation Centre is responsible for financial reporting and internal control. The St. Louis Board of Governors has also reviewed the financial statements with representatives of management.

The Provincial Auditor Saskatchewan has audited the St. Louis Alcoholism Rehabilitation Centre's statement of financial position as at March 31, 2000 and the related statements of operations, cash flows and changes in net assets for the year then ended. Their responsibility is to express an opinion on the fairness of management's financial statements. The Auditor's report outlines the scope of their audit and their opinion.

Christopher Mackintosh
Chairperson of the
St. Louis Board
of Governors

Roger M. Zelinski
Director
St. Louis Centre

St. Louis, Saskatchewan
September 2000.

Provincial Auditor Saskatchewan

1500 Chateau Tower
1920 Broad Street
Regina, Saskatchewan
S4P 3V7

Phone: (306) 787-6398
Fax: (306) 787-6383
Internet e-mail: info@auditor.sk.ca

AUDITOR'S REPORT

To the Members of the Legislative Assembly of Saskatchewan

I have audited the statement of financial position of the St. Louis Alcoholism Rehabilitation Centre Inc. as at March 31, 2000 and the statements of operations, cash flows, and changes in net assets for the year then ended. The Centre's management is responsible for preparing these financial statements for Treasury Board's approval. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the St. Louis Alcoholism Rehabilitation Centre Inc. as at March 31, 2000 and the results of its operations and the changes in its financial position for the year then ended in accordance with generally accepted accounting principles.

Regina, Saskatchewan
July 19, 2000

Fred Wendel, CMA, CA
Acting Provincial Auditor

ST. LOUIS ALCOHOLISM REHABILITATION CENTRE INC.

FINANCIAL STATEMENTS

For the Year Ended March 31, 2000

ST. LOUIS ALCOHOLISM REHABILITATION CENTRE INC.
STATEMENT OF FINANCIAL POSITION
As at March 31

	2000	1999
ASSETS		
Current Assets		
Cash	$ 4,736	$ 10,445
Restricted cash	20,000	38,083
Accounts receivable	2,524	3,217
Inventory, at cost	13,581	8,173
Prepaid expenses	---	2,766
Total current assets	40,841	62,684
Capital assets (note 6)	63,348	24,929
	$ 104,189	$ 87,613
LIABILITIES AND NET ASSETS		
Current Liabilities		
Accounts payable and accrued charges	$ 4,182	$ 6,426
Due to Saskatchewan Health	554	---
Total current liabilities	4,736	6,426
Net Assets (note 5)		
Net assets invested in capital assets	63,348	24,929
Net assets externally restricted		
- Equipment and furnishings reserve	20,000	38,083
Unrestricted net assets	16,105	18,175
Total net assets (statement 4)	99,453	81,187
	$ 104,189	$ 87,613

(See accompanying notes to the financial statements)

ST. LOUIS ALCOHOLISM REHABILITATION CENTRE INC.
STATEMENT OF OPERATIONS
Year Ended March 31

	2000		1999
	Budget (note 11)	Actual	Actual
Revenue			
General Revenue Fund - Saskatchewan Health	$ 688,457	$ 687,898	$ 673,320
Interest	—	394	1,213
Miscellaneous	—	6,494	6,960
	688,457	694,786	681,493
Expenses			
Salaries and employee benefits	510,103	503,209	487,045
Food	54,750	39,906	44,778
Utilities	37,200	37,615	37,887
Rent (note 3)	33,500	30,000	30,000
Miscellaneous	7,250	8,608	6,998
Building maintenance	4,700	11,342	12,168
Vehicle expenses	7,600	5,435	6,323
Printing, postage and office supplies	11,000	4,816	4,984
Board honoraria and expenses	6,504	3,378	4,458
Insurance	4,250	4,468	4,352
Professional services	—	1,948	—
Contractual services	7,050	7,561	7,693
Staff training and travel	3,300	3,018	1,736
Furniture and equipment rental	1,250	4,719	3,743
Amortization of capital assets	—	10,174	6,142
Loss on disposal of assets	—	323	5,103
	688,457	676,520	663,410
Excess of revenue over expenses (statement 4)	$ —	$ 18,266	$ 18,083

(See accompanying notes to the financial statements)

ST. LOUIS ALCOHOLISM REHABILITATION CENTRE INC.
STATEMENT OF CASH FLOWS
Year Ended March 31

	2000	1999
Cash from operating activities		
Excess of revenue over expenses	$ 18,266	$ 18,083
Amortization of capital assets	10,174	6,142
Loss on disposal of capital assets	323	5,103
Net change in non-cash working capital balances related to operations (note 7)	(3,639)	(30,336)
Net cash from (used in) operating activities	25,124	(1,008)
Investing activities		
Proceeds on disposal of assets	1,900	1,350
Acquisition of capital assets	(50,816)	(3,957)
Net cash used in investing activities	(48,916)	(2,607)
Net decrease in cash	(23,792)	(3,615)
Cash, beginning of year	48,528	52,143
Cash, end of year	$ 24,736	$ 48,528
Cash	4,736	10,445
Restricted Cash	20,000	38,083
Total Cash	$ 24,736	$ 48,528

(See accompanying notes to the financial statements)

Statement 4

ST. LOUIS ALCOHOLISM REHABILITATION CENTRE INC.
STATEMENT OF CHANGES IN NET ASSETS
Year Ended March 31

	2000				1999
	Invested in Capital Assets	Restricted for Equipment & Furnishing Reserve	Unrestricted	Total	Total
Balance, beginning of year	$ 24,929	$ 38,083	$ 18,175	$ 81,187	$ 63,104
Excess (deficiency) of revenue over expenses (statement 2)	(12,397)	—	30,663	18,266	18,083
Investment in capital assets	50,816	—	(50,816)	—	—
Transfer to (from) reserve (note 5(b))	—	(18,083)	18,083	—	—
Balance, end of year	$ 63,348	$ 20,000	$ 16,105	$ 99,453	$ 81,187

(See accompanying notes to the financial statements)

ST. LOUIS ALCOHOLISM REHABILITATION CENTRE INC.
NOTES TO THE FINANCIAL STATEMENTS
March 31, 2000

1. Authority

Pursuant to Section 85 of *The Public Health Act*, a board of governors was established on February 1, 1979 to operate an alcoholism rehabilitation hospital to be known as the St. Louis Alcoholism Rehabilitation Centre (the Centre). The Centre commenced operations on October 1, 1979. The Centre was incorporated and registered under *The Non-Profit Corporations Act, 1995* on July 29, 1999.

2. Significant Accounting Policies

These financial statements have been prepared in accordance with generally accepted accounting principles and include the following significant accounting policies:

a) Capital Assets

Capital assets are recorded at cost. Normal maintenance and repairs are expensed as incurred. Capital assets are amortized on a straight-line basis over their estimated useful lives (5 to 20 years). Assets costing less that $200 are expensed in the current year.

b) Revenue

Revenue includes contributions from General Revenue Fund - Saskatchewan Health. Amounts are included in revenue in the year in which they are received or receivable.

3. Commitments

a) Operating Lease

The Centre's land and buildings have been leased for a period of three years to March 31, 2001 at a cost of $30,000 per year.

4. Other Activities

The Centre's canteen provides miscellaneous items to staff and clients. It is operated by staff of the Centre on a volunteer basis and does not form part of the Centre's operations. Canteen profits and any client donations received are used to purchase recreation equipment for the use of clients.

The Centre also holds funds in safekeeping for clients during their stay at the Centre. These funds are kept at the Centre and do not earn interest.

The above activities are not reflected in these financial statements.

5. Net Assets

a) Unrestricted Net Assets

This represents advances received from Saskatchewan Health (a related party) and is reduced by: amounts required to pay expenses and amounts recovered by Saskatchewan Health as set out by the Health Reserve Policy and Financial Reporting Guide.

b) Externally Restricted for Equipment and Furnishing Reserve

The Health Reserve Policy and Financial Reporting Guide allows the Centre to retain annually a surplus from operations to a maximum of $20,000 provided the amounts are transferred to the Equipment and Furnishing Reserve. The maximum of $20,000 may be exceeded with approval from Saskatchewan Health.

6. Capital Assets

	2000			1999		
	Cost	Accumulated Amortization	Net Book Value	Cost	Accumulated Amortization	Net Book Value
Furniture & equipment	$ 123,845	$ 60,497	$ 63,348	$ 75,499	$ 50,570	$ 24,929

7. Non-Cash Working Capital Changes

	2000	1999
Decrease in accounts receivable	$ 693	$ 378
(Increase) in inventory	(5,408)	(2,997)
Decrease (increase) in prepaid expenses	2,766	(2,000)
(Decrease) in accounts payable and accrued charges	(2,244)	(3,534)
Increase (Decrease) in due to Saskatchewan Health	554	(22,183)
	$ (3,639)	$ (30,336)

8. Fair Value

Cash, restricted cash, accounts receivable and accounts payable are all short-term in nature and as such their carrying value approximates fair value.

9. Related Party Transactions

Included in these financial statements are transactions with various Saskatchewan Crown corporations, departments, agencies, boards and commissions related to the Centre by virtue of common control by the Government of Saskatchewan and non-Crown

corporations and enterprises subject to joint control and significant influence by the Government of Saskatchewan (collectively referred to as "related parties").

The following table summarizes the Centre's related party transactions that are in the normal course of operations. These transactions are recorded at exchange amounts agreed to by the related parties. These transactions are as follows:

	2000	1999
Operating expenses – various	$96,513	$98,083

10. Pension Plan

The Centre participates in the Public Employees Pension Plan which is a defined contribution plan. The Centre's financial obligation to the Plan is limited to making regular payments to match the amounts contributed by employees for current service. The Centre's pension expense for 2000 amounts to $20,210 (1999 - $19,138) and is included in Salaries and employee benefits.

11. Budget

These amounts represent the budget approved by the Centre's Board of Governors.

PAYEE LIST
1999/2000
(UNAUDITED)

PAYEE	TOTALS
Diocese of Prince Albert	30000.00
Pitney Bowes	683.64
Sask.Tel.	4958.14
Sasktel Mobility	517.25
Telecom Leasing	342.48
Sask. Power/Energy	28404.36
Public Emp. Sup. Plan	20209.63
Public Emp. D.I. Plan	2068.59
Public Emp. Gr. Life	325.50
Public Emp. Dental Plan	4404.26
R.C.W.C. - P.A.	15688.77
Northern Grocers Inc.	18754.46
Country Fine Meats	7208.13
Dairy Producers	3653.17
Buns Master Bakery	67.50
St. Louis Bigway	4341.73
Nutters' Bulk Foods	428.00
Thorpe Brothers Ltd.	224.56
P.A. Janitorial Supplies	1325.62
Millennium B. Machines	1452.93
CareerTrack	1066.96
Anchor Plumbing	1019.71
Windsor Plywood	230.37
Xerox Canada Inc.	2600.54
Gateway Quality Press	764.10
St. John Enterprises	1526.89
Eagle Stationery	418.75
North Star Trophies	31.08
P.A. Photocopier	1363.19
Canadian Tire	361.00
Regnier Sales & Ser.	1001.08
Darrell Greyeyes	4357.42
	159799.81

ST. LOUIS ALCOHOLISM REHABILITATION CENTRE
1999-2000 ANNUAL REPORT
SUPPLEMENTARY INFORMATION
(UNAUDITED)

PAYEE	TOTALS
Ralph Ermel	1902.56
Sylvia Bear	100.00
D & L Landscaping	235.00
Walmart	1493.66
Shoppers Drug Mart	292.15
Petty Cash (Misc.)	1530.73
Sears Canada	170.61
Maxim Chemical Ltd.	2460.54
Sask. Property (Van Lease)	2358.43
Long Tractor	3338.22
C.F.INC.	6555.00
P.A. Electric	246.03
St. Louis Village	5422.24
Newcourt Financial	2012.03
Postage By Phone	963.00
Riverside Agencies	6054.00
Miscellaneous Accts.	8173.16
SASSI Canada Inc.	2795.92
Kinetic Video	4482.12
Emile Lussier	400.00
Louis Fauchoux	294.59
Marie Rancourt	244.33
Chris Mackintosh	247.42
Glenn Allan	233.06
Maurice Zimmerman	1161.30
Ray Burke	495.62
Stuart Prosper	750.00
Receiver General	129276.87
Royal Bank of Canada	759.94
Sask. W. Comp. Board	8130.67
Roger M. Zelinski	867.29
Advances	99255.00
Monthend Payroll	210823.61
	503525.10

PAYEE	TOTALS
STAFF SALARIES	
Roger Zelinski	45415.20
Doris Beeds	30072.00
Todd Agnew	31915.00
Colleen Baudais	22205.58
Denise Kinch	31195.48
Nadine Moan	35458.70
Judith McAuley	25702.34
Stuart King	27169.00
Marlene Vandale	18479.15
Andy Jobin	27861.40
Lloyd McDougall	17824.99
Alice Gareau	13644.45
Geraldine Laturnas	16596.70
Cherie McDougall	7002.46
Trevor McNabb	18094.09
Patricia Nidosky	13177.35
Lorry-Lee St.Germain	17337.30
Linda Lepine	23928.20
Jack Adams	6698.29
Shelley Belhumeur	979.92
Stella Kuppenbender	2126.34
Ronald Jobin	7574.43
Janice Nicolas	67.97
	440426.34